

Laws of Sheimos

<u>Requires Geniza</u>	<u>Double-wrap before discarding in the garbage (do not place in Recycling)</u>	<u>May be placed in the garbage or recycling</u>
Tefilin, their plastic boxes, tefilin bags	Talis Bag	Plastic bag around tefilin bag
Mezuzas, mezuzah cases		Yarmulka
-Preferably- Tzitzis, from a Talis or Talis Katan (if not, it can be double wrapped)	Talis, Talis Katan (Preferable to first remove the Tzitzis and place them in Geniza)	Plastic bag around talis bag, or a box or bag which held talis or tzitzis when it was purchased
A dvar torah, or quote from Torah or Chazal which was written or printed for teaching Torah, whether written in Hebrew or other languages	Calculations which were written as part of Torah (such as math for purposes of <i>eiruv</i>)	A quote from Chazal used as a non-Torah-related comment ¹ , a <i>mareh makom</i> , or a short phrase written to remind oneself of a dvar Torah
Three words from a <i>posuk</i> in Tanach which were written or printed to teach Torah	Three words from a <i>posuk</i> in Tanach which were written or printed merely as flowery language (such as ...קול ששון...)	Three words from a <i>posuk</i> in Tanach which were written on different lines ²
A table which a sefer torah was placed upon, without a talis under it (consult a Rav)	Parsha sheets etc. which also contain <i>divrei torah</i> , <i>Medrashim</i> , or <i>pshat</i> from the <i>Meforshim</i>	Parsha sheets etc. for young children which merely say the story of the parsha
	Magazine or newspaper containing <i>divrei torah</i> which someone read ³	Magazine or newspaper containing <i>divrei torah</i> which no one read
Handwritten or hand filled-out Torah-related worksheets, tests, or other items (even intended for one-time use)	Printed Torah-related worksheets, tests, or other items intended for short-term use	A name of Hashem (e.g. "G-d" or יְקוֹק) printed by a non-Jew or non-religious Jew (who did not have in mind that it should have kedusha)
A name of Hashem, written/printed in any language (e.g., הקדוש, ברוך הוא, G-d, or שלום referring to Him), by one who intended His name (e.g., a <i>frum</i> printer)	The word שלום written in the greeting of a letter	The words שלום or שלו' (in any context)
		Transliteration of the text of brachos
		Gedolim Stories
Bentchers, their covers, including blank pages which fell out	<u>Single wrap before discarding</u>	The word "Hashem", the words ב"ה, the words הקב"ה או אי"ה בע"ה, or the letter ד or ה in place of His Name ⁴ , or "G-d" written with a dash
Seforim, their covers, including blank pages which fell out	Lulav, esrog, hadasim, aravos, Schach	The letters אל or יה written as part of a name, such as זכריה or בית אל
The text of a bracha (even if the <i>sheim</i> is replaced with a <i>Hei</i>)	Gartel, or tapes or CD's containing <i>divrei torah</i>	Bookcases which previously held seforim, bookmark which was in a sefer

¹ Such as, in a non-Torah context, writing משנכנס אדר מרבין בשמחה, which is a quote from Chazal.

² Most poskim do not distinguish whether the words were written in a curve or not, although some are lenient.

³ Those who want to be stringent to perform geniza, must remove the *divrei torah* and put the rest of the publication in the garbage, so as not to disgrace the *geniza*.

⁴ On papers which will be discarded, it is better to write ד rather than ה.